

Job title:	Tree Officer
Directorate:	Homecare
Date written:	February 2022
Notice Period:	1 month
Band:	GG5 9
Job code:	1045

Purpose of job

Provide both technical and professional arboricultural knowledge across a wide range of services across a specified geographical area.

Being responsible for ensuring compliance with regulatory requirements and adherence to Abri policies and procedures.

Key duties and responsibilities

- Deliver and manage arboricultural services for Abri, including inspections, recording, reporting, protection, and management advice in accordance with industry standard guidance, statutory and regulatory requirements and Abri's policies.
- Provide specialist arboricultural advice and guidance to internal/external customers, making technical/professional recommendations about a course of action for trees in various settings. Liaising with, providing advice to, and requesting that private landowners undertake appropriate management to protect Abri's residents, employees, and property.
- Identify opportunities for improvements to arboricultural policies and procedures to improve professional practice and customer service. Ensuring that reactive and planned inspection activity and subsequent management work is undertaken effectively and efficiently. Providing analysis of management information to senior managers regarding possible improvements as required.
- Undertake detailed analysis of tree inspection data and other data sets to assist with planning and managing Abri's response to ash dieback and any other threats. Working closely with contractors, coordinate inspections, keep records, raise work orders, and ensure that work undertaken by contractors is carried out professionally and delivers best value. Provide advice and assistance to deliver projects for other services as and when required, including managing and protecting trees.

- Develop and maintain effective relationships and communications with other departments and service providers to share information, build working relationships and ensuring joined up, consistent service provision in line with policy and best practice.

Knowledge, skills, and experience required

- Relevant Qualification such as Arboriculture Association minimum level 4 or a lower level with considerable experience.
- Detailed knowledge of all relevant issues affecting tree health, the processes and practices required for their identification, and appropriate measures required for management.
- Significant experience in managing tree assets for a large organisation, landowner, or trees in various settings where trees present a significant risk to people or property to include a good understanding of BS3998 and BS5837.
- Experience of managing the work of contractors, working to Service Level Agreements, and undertaking appropriate reviews.
- Experience of undertaking arboricultural inspections, reporting using a risk-based approach to tree management. utilising GIS/ map-based systems and asset management hardware/software for recording data, reports, and ordering of works.
- Good analytical and problem-solving capability. Ability to work with colleagues collaboratively to find the optimum solution for tree management issues.
- Good communication skills and ability to explain tree related issues to all stakeholders including the public both formally and informally, and often face to face.
- Ability to plan and programme work activities in line with company policy, action plans, short term and longer-term priorities and issues as they arise.
- The ability to liaise with County Councils, Local Authorities, and any other government organisations.
- Demonstrates our Values and Behaviours.
- This role is subject to a basic DBS check.